

## General NPDES MS4 Permit - **NOI Review Checklist**

Instructions: This checklist is for use when reviewing TN General NPDES MS4 Permit NOIs for completeness and accuracy. Provide yes/no answers in the comment section, and point out any deficiencies and/or recommendations. If a question is answered with a “no”, then identify the action taken (NOI returned, additional information requested etc.) if applicable.

MS4: City of Portland	Permit No.: TNS088358	NOI Received: 01-FEB-17
EFO: NEFO	Reviewer: Morbitt	NOI Reviewed: 21-FEB-17

Part I – Administrative Information	
Item:	Comment:
Is all required contact information provided?	Yes
Is organizational chart provided?	Yes
Has contact information in WaterLog been updated as applicable?	Yes
Part IIA – Area Served	
Item:	Comment:
Is all area information provided?	Yes
Has area information in WaterLog “MS4 Specific” table been updated as applicable?	Yes
For counties: did the MS4 indicate if the permit will be used to regulate non-UA portions of the county provided?	N/A
Part IIC – Maps	
Item:	Comment:
Are all applicable maps provided and required content legible?	Yes
Part IID – Identifying Streams With Unavailable Parameters or ETW	
Item:	Comment:
Have streams with unavailable parameters for nutrients, pathogens, and siltation, and ETWs been listed?	Yes
Is the list complete (based on most recent assessment)?	Yes – confirmed using public map viewer
Part III – Legal Authority	
Item:	Comment:
Have all stormwater related ordinances or other regulatory mechanisms been provided?	Yes - online
Part IV – Signature of Responsible Officer(s)	
Item:	Comment:

Are there any co-permittees? If yes, are there signatures for each co-permittee?	N/A
Does the person(s) meet the signatory requirements?	Yes
<b>Part V – Section 1 (Education and Involvement)</b>	
<b>Item:</b>	<b>Comment:</b>
Were all “Current Activities” questions answered completely?	Yes
Did the MS4 provide a solution for any applicable question answered with a “No”?	N/A
Are specific proposed BMPs and brief descriptions provided?	Yes
Does the MS4 identify any applicable specific groups targeted by the proposed BMPs?	Yes
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	Yes
Are measurable goals provided for all proposed BMPs?	Yes
Are implementation schedules provided for all proposed BMPs?	Yes
Is primary contact and department role information provided?	Yes
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	Yes – partnering w/ local schools
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	No
<b>Part V – Section 2 (Illicit Discharge)</b>	
<b>Item:</b>	<b>Comment:</b>
Were all “Current Activities” questions answered completely?	Yes
Did the MS4 provide a solution for any applicable question answered with a “No”?	Yes
Are specific proposed BMPs and brief descriptions provided?	Yes
Does the MS4 identify any applicable specific groups targeted by the proposed BMPs?	Yes
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	Yes
Are measurable goals provided for all proposed BMPs?	Yes
Are implementation schedules provided for all proposed BMPs?	Yes

Is primary contact and department role information provided?	Yes
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	Public works department
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	N/A
<b>Part V – Section 3 (Construction Stormwater)</b>	
<b>Item:</b>	<b>Comment:</b>
Were all “Current Activities” questions answered completely?	Yes
Did the MS4 provide a solution for any applicable question answered with a “No”?	N/A
Are specific proposed BMPs and brief descriptions provided?	Yes
Does the MS4 identify any applicable specific groups targeted by the proposed BMPs?	Yes
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	Yes
Are measurable goals provided for all proposed BMPs?	Yes
Are implementation schedules provided for all proposed BMPs?	Yes
Is primary contact and department role information provided?	Yes
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	No
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	N/A
<b>Part V – Section 4 (Permanent Stormwater)</b>	
<b>Item:</b>	<b>Comment:</b>
Were all “Current Activities” questions answered completely?	Yes
Did the MS4 provide a solution for any applicable question answered with a “No”?	N/A
Are specific proposed BMPs and brief descriptions provided?	Yes
Does the MS4 identify any applicable specific groups targeted by the proposed BMPs?	Yes
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	Yes

Are measurable goals provided for all proposed BMPs?	Yes
Are implementation schedules provided for all proposed BMPs?	Yes
Is primary contact and department role information provided?	Yes
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	Codes & planning
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	N/A
<b>Part V – Section 5 (Pollution Prevention)</b>	
<b>Item:</b>	<b>Comment:</b>
Were all “Current Activities” questions answered completely?	Yes
Did the MS4 provide a solution for any applicable question answered with a “No”?	Yes
Are specific proposed BMPs and brief descriptions provided?	Yes
Does the MS4 identify any applicable specific groups targeted by the proposed BMPs?	Yes
Based on available information (NOI, annual reports, CEIs etc) are the proposed BMPs expected to meet minimum permit requirements?	Yes
Are measurable goals provided for all proposed BMPs?	Yes
Are implementation schedules provided for all proposed BMPs?	Yes
Is primary contact and department role information provided?	Yes
Does the MS4 indicate it will partner with another MS4(s) or institution(s) in implementing a BMP?	Police & Fire; Parks & Rec.; Public works
Does the MS4 indicate that another MS4 (co-permittee) will be responsible for implementing a BMP?	N/A

**Additional Notes/Comments:**